

**MINUTES OF ROWTON PARISH COUNCIL ANNUAL MEETING
MONDAY 18 MAY 2015**

Present: Tony Smith
Morfudd Salmon
Pat Fitton
Bob Knight
Glenys Harrison
Karen Newbury

Clerk/RFO Christine Davies

1 Apologies for Absence

Cllr Stuart Parker

2 Councillor's Declaration of Acceptance

Received Councillor's Declaration of Acceptance of Office from Tony Smith, Morfudd Salmon, Pat Fitton, Bob Knight, Glenys Harrison and Karen Newbury

3 Election of Chair for the forthcoming year

Cllr Tony Smith proposed Cllr Morfudd Salmon
Seconded by Cllr Pat Fitton
Resolved: Cllr Morfudd Salmon elected as Chair

4 Election of Vice-Chair for the forthcoming year

Cllr Morfudd Salmon proposed Cllr Pat Fitton
Seconded by Cllr Tony Smith
Resolved: Cllr Pat Fitton elected as Vice-Chair

5 To receive outgoing Chair's Report

Cllr Tony Smith tabled his report which was received by the Parish Council

6 To receive Financial Report for y/e 31 March 2015

The Responsible Officer tabled the report which was received by the Parish Council

7 Adoption of Code of Conduct

The Parish Council agreed to the adoption of the following:
"the Council adopts the Code of Conduct for members adopted by Cheshire West and Cheshire on 26 July 2012 as the council's code of conduct under sections 27(2) and 27(3) of the Localism Act 2011"

8 Standing Orders

The Parish Council agreed to the adoption of the Council's Standing Orders

9 Financial Arrangements

9.1 It was agreed by the Parish Council that the Parish Clerk be appointed as the Responsible Financial Officer.

9.2 It was agreed by the Parish Council that Fil Prevc be appointed as the Internal Auditor.

9.3 It was agreed by the Parish Council that the four cheque signatories are Cllrs Morfudd Salmon, Pat Fitton, Bob Knight and Tony Smith and that each cheque must be signed by any two of the above four signatories.

9.4 It was agreed by the Parish Council that Came & Co Ltd is the current provider of insurance for the Council and its members and employee. There is currently a Long Term Agreement with Came and Co which expires on 31 May 2016.